

**Dress Up & Dance**  
 24 High Oaks  
 St Albans  
 AL3 6DL  
 Phone: 01727 839700  
 Website: dressupanddance.com

**OPENING HOURS:**  
 Tue-Sat 9.30-5.30pm  
 Sun & Mon CLOSED  
 Bank Holidays CLOSED

**SOCIAL MEDIA:**  
 Facebook: dressupanddance  
 Instagram: dressup\_and\_dance  
 Twitter: @Dressup\_n\_Dance



**COSTUME HIRE AGREEMENT:**

<b>NAME OF HIRER:</b>			
<b>ADDRESS:</b>			
<b>PHONE NUMBER:</b>		<b>PROOF OF ID:</b>	
<b>DATE REQUIRED:</b>		<b>RETURN BY DATE:</b>	

**HIRE DETAILS:**

NUMBER	COSTUME NAME	NOTES	HIRE FEE
<b>TOTAL PAID</b>			<b>£</b>

**DEPOSIT:**

<b>NAME ON CARD</b>		<b>DAMAGE DEPOSIT TAKEN</b>	<b>£</b>
<b>CARD NUMBER</b>	/	<b>EXPIRY DATE</b>	

- I understand that any items not returned by the “return by” date will incur a charge of 25% of the total hire fee per day until and including the date on which the items are returned.
- I accept full responsibility for all items hired.
- I accept that underwear is to be worn at all times with costumes hired.
- I agree to look after and treat with respect all items hired from DRESS UP & DANCE.
- I agree that I will be charged up to the full damage deposit for non-return, loss or damage to items hired, as determined by DRESS UP & DANCE in its absolute discretion.
- I agree not to change, alter or amend in any way, or attach anything to, any items hired.
- I accept complete responsibility for all items hired for a third party as set out in these conditions.
- DRESS UP & DANCE cannot be held responsible if items hired for a third party do not fit or are unsuitable.
- I confirm that I have received a copy of the Terms and Conditions of Hire (overleaf).
- Each item hired is worn at the customer’s own risk in all respects and DRESS UP & DANCE is not liable for any loss or injury sustained by any person while wearing any of the items hired.

**ON HIRING - SIGNATURE OF HIRER:** ..... **DATE:**.....

**ON COLLECTION - SIGNATURE OF HIRER:**..... **DATE:**.....

**ON RETURN - SIGNATURE OF HIRER:**..... **DATE:**.....

DRESS UP & DANCE agrees to reserve and to let on hire costumes and accessories as detailed to the Hirer named below as per the terms and conditions of the master hire agreement and this simple agreement, which the hirer has reviewed, agreed and attested to below. This form will be retained for up to 2 months in case of any disputes.

FOR DRESS UP & DANCE USE ONLY:

ORIGINAL TO CUSTOMER | COPY RETAINED BY DRESS UP & DANCE | RETURN DATE:

CHECKED BY:

## TERMS AND CONDITIONS OF HIRE

Dress Up & Dance is referred to as DRESS UP & DANCE in this agreement.

These are the full terms and conditions under which DRESS UP & DANCE agrees to hire out costumes and accessories as detailed in the Costume Hire Agreement. It is subject to the hirer agreeing, entering into and signing the Costume Hire Agreement.

**Hire Period:** The hire period is from the date of collection by the hirer of the items being hired, until close of business on the "return by" date set out in the Costume Hire Agreement. Extended hire is available, by prior arrangement with DRESS UP & DANCE, at a cost to be determined by DRESS UP & DANCE in addition to the hire fee. Once costumes have left the DRESS UP & DANCE shop, they are the hirer's full responsibility and held at the hirer's own risk until DRESS UP & DANCE receives them back.

**Cancellations/Non-Collection:** Hire fees are not refundable on cancellation or non-collection (other than at the discretion of DRESS UP & DANCE).

**Booking/Hire Fees:** Full payment is required at the time of booking, along with proof of identity. Children under the age of 18 may not hire costumes without an adult present to confirm the booking.

**Late Returns:** An item is deemed late if returned after close of business on the "return by" date. Any items not returned by the "return by" date will incur a charge of 25% of the total hire fee per day until and including the date on which the items are returned. In the event of DRESS UP & DANCE losing a subsequent hire owing to the late return, a further hire charge may be applied at the discretion of DRESS UP & DANCE.

**Deposit:** A deposit, of at least two times the hire fee, is required, in addition to the hire fee, to cover costs in the event of loss or damage to hired items. By signing this agreement and providing credit/debit card details, the hirer authorises DRESS UP & DANCE to process the deposit in the event of non-return, loss or damage. All credit/debit cards are to be in the name of the hirer. In the case of the deposit being paid by cash, the money will be deposited securely and will be refunded in full once the items hired have been returned within the agreed hire period. The deposit must be paid prior to any items hired leaving the shop.

**Fitness for purpose:** DRESS UP & DANCE makes no representation as to the size, physical fit or historical or other accuracy of any costume, item or accessory. This Costume Hire Agreement relates only to the supply of the specified items for the agreed hire period. The customer must satisfy him/herself prior to hiring as to the fitness or otherwise of any item for its intended purpose. Acceptance of the item(s) at the commencement of the hire period is confirmation that each item is complete and undamaged unless any faults or defects are notified to DRESS UP & DANCE prior to the customer leaving the shop. Loss or damage not notified to DRESS UP & DANCE until the end of the hire period may be considered as having occurred within the hire period and the deposit in whole or part may be forfeited. DRESS UP & DANCE reserves the right to supply a suitable alternative in the event of loss or damage to the reserved costume occurring between the booking being made and the start of the hire period.

**Covenants of the Hirer:** The Hirer agrees with DRESS UP & DANCE as follows:

- a. to be solely responsible for all items hired at all times until their return in accordance with the terms of this agreement;
- b. to take proper care of all items hired and to be responsible for all loss and damage to the items hired, however caused, during the hire period;
- c. to be responsible for the delivery of the items hired from and to DRESS UP & DANCE's premises;
- d. not to damage the items hired or permit them to be damaged in any way;
- e. not to make any amendments, modifications or additions to the items hired or alter them in any way;
- f. to permit DRESS UP & DANCE and any person authorised by DRESS UP & DANCE to inspect the items hired, and to remain present while such inspection takes place;
- g. to keep the items hired at all times in his/her possession and control and not to remove or permit the removal of the items hired from the UK without the consent in writing of DRESS UP & DANCE;
- h. to notify DRESS UP & DANCE immediately of any change of address and, upon the request of DRESS UP & DANCE, to notify DRESS UP & DANCE of the location of the costumes;
- i. not to dispose of or part with possession of the items hired;
- j. to notify DRESS UP & DANCE immediately of any loss, or damage to the items hired and to pay DRESS UP & DANCE the full cost of the replacement or repair of the damaged or lost items.

**Reservations/Bookings:** When DRESS UP & DANCE agrees to reserve for the hirer particular items until a specified date, the hirer agrees to pay the reservation/booking charges agreed between DRESS UP & DANCE and the hirer.

**Liabilities:** Upon the return of the items hired, DRESS UP & DANCE will as soon as practicable check the condition of the items. In the event that the hirer is not present, the decision of DRESS UP & DANCE as to the accuracy of the checking procedure is final and binding on the parties. Any discrepancy will be communicated in writing to the hirer as soon as practicable.

**General:** The Costume Hire Agreement and these terms and conditions shall be the entire agreement between the parties and no agreements or additions shall be made unless agreed between the parties in writing.

**This Costume Hire Agreement is made in England and is governed by English Law and the parties agree to submit to the exclusive jurisdiction of the English courts as regards any claim, dispute or matter arising out of or relating to this Costume Hire Agreement.**